

YMCA LOUISIANA



2007 YOUTH LEGISLATURE
March 1, 2 & 3, 2007

"Democracy Must Be Learned by Each Generation."

Y YOUTH & GOVERNMENT™

We build strong kids, strong families, strong communities.

Dear Delegates,

Congratulations on your interest in YMCA Youth Legislature. This is your opportunity to make your voice heard. You will be able to write a bill that you feel strongly about, you will be able to present into legislation during the three-day conference AND you will be able to debate that bill in an attempt to make it a law. And that's not all...throughout this whole process you'll be able to meet new friends from all over the State of Louisiana!

This program introduces students to all aspects of the legislative process including electing a Youth Governor, Lt. Governor, Speaker of the House, President of the Senate and PDT Presiding Officer.

Enclosed in this handbook you will find all the materials to make you a success at this year's legislative session whether it's your first year or your fourth. The State Officers, alumni and I are looking forward to working with you during this year. If you have any questions, please feel free to contact me at the YMCA Youth & Government office.

Sincerely,
Monice Oliphant
225-924-3606
moliphant@ymcabatonrouge.org



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GENERAL INFORMATION

2007 YOUTH LEGISLATURE DEADLINES & FEE INFORMATION

December 3, 2006

Committee Chair Applications (page 44)

First Draft of House, Senate & Novitiate Bills submitted online at www.lahiy.org (see page 18 for a sample bill)

Week of December 4, 2006

Pre-LEG

Intent to Run forms will be completed (page 45 & 46)

JANUARY 10, 2007

APPLICATIONS - Governor's & Lt. Governor's Cabinet, Press, and Page (pages 47 - 49)

January 19, 2007

Club/School Registration (page 39) with the following attached:

Conference Fees

- \$160 per student includes:
Registration materials, t-shirt, dinner at the formal banquet, hotel, 4 people to a room (A limited number of rollaway beds are available at a cost of \$20)
- Fee of \$205 per room for Adult Advisors. Advisor shirts are an additional \$10 per shirt.
- All monies are non-refundable.
- Conference fee AFTER due date is \$175.

Code of Conduct Return Form for each student (page 53)

Rooming list (page 54)

Final Draft of House, Senate & Novitiate bills (submitted online at www.lahi-y.org)

PDT Research (text only, bring visuals to conference)

March 1, 2 & 3, 2007

2007 YOUTH LEGISLATURE – 45th Anniversary

Holiday Inn Select

4728 Constitution Avenue

Baton Rouge, LA 70808

PRE-LEG

The purpose of Pre-LEG is to prepare delegates for the Baton Rouge Conference by providing training in the phases of the program in which they are interested.

In this session club members will cover the following:

- Committee Chair Selection (applications due November 28, 2005)
- 1st Draft Bills (due November 28, 2005)
- Committee Procedures
- Debate Practice
- Policy Development Team Session
- Election of House/Senate Staff
- Election of District Candidates for State Office

Sample Pre-LEG Schedule:

Registration

Introductions

Committee Chairs Announced

Committees

- (this time will be used to determine strengths and weaknesses of a bill)

Election of Supreme Court Justices (2 for each district)

Election of House/Senate Staff

Election of District Candidates for State Office

NOTE: It will be necessary for clubs to train or secure training for their members in the following areas: bill writing, debate procedures, bill topics, knowledge of the positions in the House/Senate Staff that are available, and continued debate practice.

DISTRICT LIST:

- **Baton Rouge**
- **New Orleans**
- **Shreveport**
- **W. St. Tammany**

YOUTH LEGISLATURE STATE OFFICERS

This year's officers were elected at last year's conference to serve you. Their information is listed below so that you can contact them with any questions.

| Office | First Name | School | Email Address or Phone |
|-------------------------|-------------------|-----------------------|------------------------|
| Governor | Julie Love | St. Joseph's Tri-Hi-Y | 27536@sjamail.net |
| Lt. Governor | Drew Baynham | CE Byrd Hi-Y | drewbay@bellsouth.net |
| Secretary of State | Jordan Warshauer | Newman Hi-Y | Jowa504@gmail.com |
| Chief of Staff | Marc Kemp | Covington Hi-Y | Iceman53@yahoo.com |
| Speaker of the House | Will Webb | CE Byrd Hi-Y | wmwebb@sport.rr.com |
| Speaker Pro Tem | Rachel Theriot | St. Joseph's Tri-Hi-Y | 28796@sjamail.net |
| House Floor Leader | Josh Paille | Covington Hi-Y | PailleJosh@aol.com |
| President of the Senate | Amanda Fertitta | CE Byrd Tri-Hi-Y | Afertitta08@aol.com |
| President Pro Tem | Lauren Crapanzano | St. Joseph's Tri-Hi-Y | 28232@sjamail.net |
| Senate Floor Leader | Abhita Reddy | Newman Hi-Y | Abhita.reddy@gmail.com |
| PDT Presiding Officer | Jacob Veith | Franklin Hi-Y | rwveith@aol.com |
| Chief Justice | Noah Baker | CE Byrd Hi-Y | Nob89@bellsouth.net |
| Paper Press Editor | Kristian Kinamore | St. Joseph's Tri-Hi-Y | 29476@sjamail.net |
| Video Press Editor | Brooke Ochsner | Newman Hi-Y | (504) 899-6478 |

GENERAL PARTICIPATION

This manual is designed to provide you with information on how to participate in YMCA Youth Legislature and what you can do to prepare for the actual conference.

TO PARTICIPATE IN THE YMCA YOUTH LEGISLATURE program, a delegate must meet the following requirements:

- Membership in a registered Hi-Y/Tri-Hi-Y Club in Louisiana.
- Payment of Hi-Y/Tri-Hi-Y annual dues.
- Attendance at Pre-LEG training session.
- Completion of the assignment required for your position by the assigned deadline.
- Fulfillment of any other requirements determined by your YMCA or club advisor.
- Completion of five (5) required service hours for the YMCA or another approved group.

SAMPLE CONFERENCE PROGRAM

THURSDAY

4:30- 5:30pm

Registration and dinner on your own

5:30-7:00pm

Opening Session

7:00pm

Committee Meetings

FRIDAY

8:00am

Opening Joint Session

9:00am

All programs are in session.

12:00pm

Lunch

1:00pm

All programs resume.

6:00pm

Banquet and Governor's Ball

SATURDAY

8:00 am

Opening Joint Session

9:00 am

All programs in Session

12:00

Closing Session

CONFERENCE ON NATIONAL AFFAIRS

The YMCA Conference on National Affairs was started in 1968 as a follow-up to the Youth and Government Programs conducted by the YMCA throughout the country. This program offers unusual opportunities to a young person to do research in the areas of national and international concern, to organize this information into a documented proposal, to engage in intensive discussion and to debate this proposal with outstanding young people from other states.

DATES: Each year CONA is held the week of July 4th.

LOCATION: Blue Ridge Assembly, a YMCA Conference Center, located in Black Mountain, North Carolina (30 minutes from Asheville, NC)

WHO CAN ATTEND:

Freshman, sophomores, and juniors who have participated in Louisiana's Youth Legislature and Model United Nations conferences are eligible to apply. **FIRST PRIORITY** for selection is given to newly elected State Officers, current award winners, runners-up, past State Officers and past CONA delegates. Contact Monice Oliphant, State Director for more information on how to apply.

Talk with those delegates who have attended National affairs in prior years.

2006 CONA DELEGATES:

- Caitlin Hodge, Mandeville Tri-Hi-Y
- Victorine Lamothe, Mandeville Tri-Hi-Y
- LeeAnn Moss, St. Joseph's Academy Tri-Hi-Y
- Katie Young, St. Joseph's Academy Tri-Hi-Y

DELEGATE INFORMATION & RESOURCES

PARTICIPANT PROGRAMS

LEGISLATIVE BRANCHES (House & Senate)

This is an opportunity to write legislation (a bill) on a topic that you feel strongly about. Members of the House and Senate are expected to write and present well thought out bills in addition to participating in debate.

LEGISLATOR- (House or Senate)- Each club will have a designated number of representatives in the House and Senate proportionate to the number of club members reported on its official Club Roster and how many other schools are participating. Members of the House and Senate are expected to turn in the final draft of their bill by the deadline. Additional responsibilities of Legislators are to participate in committees, attend all scheduled events and make a placard. *Each legislator must have a 13 1/2" by 6" piece of white poster board with only his/her last name and school written legibly in a black marker. House & Senate members without a placard will not be recognized.*

NOVITIATE PROGRAM

This introductory program is formulated to instruct new LEG members in the basic procedures of government. The Lt. Governor and his/her cabinet will oversee this program. Novitiates will learn to improve their bill writing techniques and debate procedures and gain more information about other aspects of the LEG program. In addition, the Novitiate program will establish presiding officers and debate bills within their program. Members of the Novitiate program are expected to turn in the final draft of their bill by the deadline. *Each Novitiate must have a 13 1/2" by 6" piece of white poster board with only his/her last name and school written legibly in a black marker. Novitiates without a placard will not be recognized.*

A delegate may participate in the following ways:

NOVITIATE - Each club will be allowed to send ten (10) delegates who will be participating in Youth Legislature for the first time only.

LT. GOVERNOR'S CABINET – (see application on page 47) – Two delegates will be selected to the Lt. Governor's Cabinet to assist the Lt. Governor in running the Novitiate program and serving the PDT program. These delegates must have attended LEG for at least one year prior to applying for this position.

LT. GOVERNOR'S AIDE – (elected at Pre-LEG) – One aide will assist the Lt. Governor in his duties.

POLICY DEVELOPMENT TEAM

Policy Development Team (PDT) offers students the opportunity to work on solutions for a statewide problem. PDT is recommended for those students who have previous Youth LEG experience and prefer smaller (20 people) debate.

To participate in Policy Development Team (PDT) each school will send a team of two delegates. Schools will be allowed to participate in PDT on a first-come, first-serve basis. Once a team has been assigned, they will log on to www.lahiy.org to receive the project materials. Each team will have to review and complete research prior to the Youth LEG conference. At the conference, the PDT will prepare a solution to the problem. The project will be presented to the Youth Governor, Lt. Governor, their cabinets, and to the entire conference at the closing session.

SUPREME COURT PROGRAM (selected at Pre-LEG)

The Supreme Court Program is comprised of two (2) Supreme Court justices from each district.

A copy of parliamentary procedure, which one needs to be familiar with, will be provided to all participants. All participants are also encouraged to bring a copy of the U.S. Constitution and the Louisiana Constitution. Delegates from each district will be chosen at Pre-LEG to participate. Supreme Court Justices debate constitutionality of bills presented at Youth Legislature.

GOVERNOR'S CABINET (see application on page 47)

The Governor's Cabinet is comprised of eight (8) members. The duties of a Governor's Cabinet member are to assist the Governor in reviewing and recommending bills for the Governor's packet, gathering information, interviewing authors and others on value and intent of bills. This position will represent the Governor during committees. The presiding Committee Chair must recognize cabinet members. They must follow the rules of committee. They may not alter the calendar or vote. After being recognized by the chairman, they may speak for one minute following the bill sponsor's closing statement in committees only. Cabinet members represent the Governor during legislative sessions. The presiding officer must recognize them. They may not vote and may speak during intent speeches only unless a motion within the chamber is made to allow them to speak.

CHIEF OF STAFF – (appointed by Governor through the Governor's Cabinet application process) – Serves as liaison between Governor's Cabinet and Governor

GOVERNOR'S AIDE - (elected at Pre-LEG) - The Governor's Aide's primary duties include assisting the Youth Governor and locating Legislators needed by the Youth Governor as he/she prepares research on bills passed by both Chambers.

PAGE PROGRAM

A page's main role is to deliver messages from one chamber to another or to find a Senator or Representative whose bill has come up on the docket. The Chief of Staff will be the State Board member in charge of this program. In addition, the Floor Liaison for the House, the Floor Liaison for the Senate, the Associate Justice of the Supreme Court (State Board) and the Chief of Staff will supervise pages in their respective areas.

A delegate may participate in the following ways:

PAGE – (three will be selected from each district) - There are a limited number of positions for pages: 4 to the House, 4 to the Senate, 1 to Supreme Court, 1 for PDT and 2 the State Officers

FLOOR LIAISON-HOUSE & SENATE (elected at Pre-LEG)

1. Work with the Chief of Staff to supervise pages in respective area.
2. Assist the leader of his respective chamber.

PRESS CORPS (see application on page 48)

Paper

1. The Paper Press will meet throughout Youth Legislature to receive assignments and to help prepare editions of the Youth LEG newspaper. Preparation of the newspaper includes writing, editing, layout, and typing.
2. Members of the Paper Press will cover assignments and turn in their articles as requested. Selected reporters will receive awards at the closing session, so writing ability is necessary.
3. Some Paper Press delegates may be assigned as photographers for the paper.
4. A maximum of 10 delegates will be selected for paper press.

Video

1. A delegate films and reports on news and social events at Youth Legislature. These broadcasts take on the form of a local news program. Delegates are encouraged to bring their own video equipment.
2. A maximum of 5 delegates will be selected for video press.

COMMITTEE CHAIR - (see application on page 44) - This is a select group of outstanding Hi-Y/Tri-Hi-Y students. This position allows you to preside over a committee as well as debate and vote while the House/Senate is in session. Committee Chairs are expected to write bills for their respective chambers and may **ONLY** be members of the House or Senate.

Qualifications:

1. Must have attended Youth Legislature at least one year prior as a legislator and have thorough knowledge of parliamentary procedure.
2. Must attend the required Pre-LEG training session.
3. Must not be a candidate for State Officer.

Responsibilities:

1. Study thoroughly the procedures for committees.
2. Attend the district Committee Chairman trainings held at Pre LEG and Youth LEG.
3. Attend the initial meeting of Committee Chairmen led by the House Speaker and Senate President.
4. Maintain good control during committees and make sure that as soon as bills pass your committee they are taken to your floor leader are kept and ranked.
5. Make sure that your committee secretary is accurately keeping all amendments and bill materials together in a neat fashion.

6. Promote lively, intense debate
7. Make sure committee members understand their responsibilities.
8. Pay attention to all bill presentations. The co-chairs must rank the bills from their committee.
9. Chairmen should encourage the combining of similar bills during committee meetings.

DRAFTING A BILL

STEP 1: DETERMINING YOUR AREA OF INTEREST

The beginning of a project or assignment is always the most difficult, but a good beginning makes the rest of the assignment easier and interesting. You must first determine the area of social concern you are most interested in. For example: Education, Health & Welfare, Criminal Justice, Transportation, Environment, and Elections. Do not submit a bill with national jurisdiction or a bill that is a Louisiana State Law.

STEP 2: SELECTING A SPECIFIC TOPIC - Good sources for help in selecting a specific topic are lists of current state issues, the media, State Representatives, or a teacher. Keep in mind the following when trying to select your topic:

- A. Will I be able to find information on this topic?
- B. What are the present laws regarding this topic?
- C. How debatable is this topic?
- D. Is this topic a State Issue?

STEP 3: RESEARCHING THE TOPIC - The research phase is the most critical in terms of creating a strong bill. It is important to accomplish the following:

- A. Research both sides of your topic, not just the side you agree with. Be able to state good reasons for your position, as well as good answers to statements made by your opponents.
- B. Look for facts and statistics to support your bill.
- C. Check into the constitutionality of what you are proposing, as well as the existence of current laws on your topic. You cannot write bills that would require a U.S. constitutional amendment.

WHERE TO LOOK FOR INFORMATION

1. School and public libraries can be very good information services. Some libraries contain a legal station, which includes the Louisiana Revised Statutes (the directory of all Louisiana laws).
2. Contact professionals in your topic area. Example: If your topic deals with Health Issues, interview a doctor, etc.
3. Write or call the state agency, which deals with your topic and request information. These are listed in the phone book under "Government Offices-State."
4. Contact your State Senator or Representative. Local officials can be interviewed. If your topic deals with education, contact the local school board.
5. Media - The newspaper, magazines, TV, radio, and World Wide Web.
6. Ask your school advisor, other teachers, and your parents.

QUESTIONS TO ANSWER DURING YOUR RESEARCH

1. Will this bill truly serve the public interest?
2. How feasible is this approach to the problem?
3. How debatable is this topic? (As you gather information on your topic, keep a list of pro's and con's on your topic. The more even your lists of pro's & con's, the better the debate.)
4. Is it permitted by the federal and state constitutions?

STEP 4: WRITING THE BILL - (The YMCA reserves the right to send back unacceptable bills.)

Organizing the information you collected during your research is the next step in actually writing the bill. A bill has five (5) parts and should be set up in the following form. Your club advisor has disk with a template for a bill.

STEP 5: TESTING THE BILL - If you want a strong bill, do not be satisfied with your first draft. Try debating it in front of your club and then revise your first draft.

BILL FORMAT

Sponsor _____
Co-Sponsor _____
Club: _____

Bill # _____
Committee _____
Committee Action _____
Senate Action _____
House Action _____
Governor's Action _____

AN ACT

TO: (This is where the title should be placed. The title of the bill is a concise statement of the object of the law.)

BE IT ENACTED BY THE YMCA YOUTH LEGISLATURE OF LOUISIANA
(This is the Enacting Clause and must appear on every bill.)

SECTION I- SEVERABILITY

BODY OF THE BILL: The body of the bill contains the intentions of the bill stated as clearly and briefly as possible. It should include:

- A. Restatement of title if necessary - any action stated in the title must be restated in the body.
- B. Definition of terms, if needed - Example #1: If you use the term "hazardous material," you will need to indicate the criteria necessary to classify substances as hazardous material.
- C. The provisions of the bill should include some or all of the following:
 - 1. Changes to be made in the law either by revising, repealing, or adding to a law.
 - 2. Procedures and standards, means of implementation.
 - 3. Penalties for violators, means of financing, effective date.
 - 4. Do not write paragraphs that seek to prove the need or merit of the bill.

SECTION ____

SEVERABILITY CLAUSE: *The second to last section of your bill should read as follows:*
"If any provision of the Act or the application thereof to any person or circumstance is held invalid the invalidity does not affect the other provisions or applications of the Act which can be given effect without the invalid provision or application, and to this end the provisions of the Act are severable."

SECTION ____

REPEALER CLAUSE: The final section of your bill should read as follows: "All laws or parts of laws in conflict herewith are hereby repealed."

2006 OUTSTANDING SENATE BILL

| | |
|--|--|
| SPONSOR . . . Lauren Crapanzano Anna Claire Eddington | Senate Bill #28 Committee ----- Committee Action _____ Senate Action _____ House Action _____ Governor's Action _____ |
| CLUB St. Joseph's Tri-Hi-Y | |

AN ACT

TO: Protect the safety of Louisiana citizens by improving railroad crossings.

BE IT ENACTED BY THE YMCA YOUTH LEGISLATURE OF LOUISIANA.

SECTION I

Collisions at railroad crossings cause fatalities and sever injuries; Louisiana is ranked 3rd in the nation for railroad crossing collisions. A system will be implemented to upgrade warning devices at railroad crossings and decrease collisions.

SECTION II

Currently, there are two types of warning devices; passive and active. Passive warning devices at railroad crossings include having stop, yield, or railroad crossing signs. Instances these might be used include having less than one train per day; having a malfunction in the active warning device; or having a lack of roadway users. Active warning devices consist of flashing lights and bells with gates that lower in front of traffic on both sides of the track. These may be used when it crosses a multilane highway; there is more than one track at a crossing preventing a driver from seeing the other track; when there are more than thirty scheduled trains per day; or when the track is in high traffic areas. Approximately 20% of the 6000 crossings in Louisiana are composed of active warning devices. This bill provides that all active warning devices be upgraded to include a traffic separator. In addition to having the gates lowered as a train passes, permanent 9 inch high concrete barriers would serve as a median to block a car from passing through the other lane. In order to adequately deter a driver attempting to go around the lowered gates, the barrier would start 200 feet away from the crossing.

SECTION III

A manuscript published through Harvard University established that for the money spent this project would save the most lives per invested dollar of any other public health program including expanding immunizations and increased airline safety. The cost of upgrading all active warning crossings in Louisiana based upon an estimated cost of \$10,000 per crossing barrier would be approximately \$12,000,000. Louisiana has just under 200 railroad crossing deaths per year. Since over half of all railroad collision deaths occur as a car tries to maneuver around the dropped gates, this program would save at least 90 lives per year. With a life expectancy of 10 years, these barriers would save roughly 900 lives over their lifetime. For every \$13,300 spent one life is saved. Funding for this project would come from the state highway department fund by moving this project to top priority status. Construction will begin 18 months after the bill is passed.

SECTION IV

An evaluation will occur at the end of one year of this new program's use. It is anticipated that positive outcomes will lead to a second major project to upgrade passive railroad crossings across the state.

SECTION V

Upon passage, this bill will go into effect as of January 2006. This allows ample time to process necessary documentation.

SECTION VI

If any provision of the Act or the application thereof to any person or circumstance is held invalid the invalidity does not affect the other provisions or applications of the Act which can be given effect without the invalid provision or application, and to this end the provisions of the Act are severable.

SECTION VII

All laws or parts of laws in conflict herewith are hereby repealed.

PROCEDURES

COMMITTEE EXPLANATION

Your bill will be assigned to a Committee. Committee meetings are held on Thursday evening. The first item on the agenda is the first reading of each bill. The secretary will read the bill titles in numerical order. This will continue until all bills in committee are read. Committees have the right to alter the Bill Calendar. This requires a 2/3 majority. Calendars can be altered only once during each Committee Meeting. The time limit for each bill is fourteen (14) minutes. The bills will be presented following committee debate times listed below.

COMMITTEE TIME FRAME

2 minutes for Opening Statements
 2 minutes for technical questions
 2 minutes for Opponent debate
 2 minutes for Proponent debate
 2 minutes for Opponent debate
 2 minutes for Proponent debate
 2 minutes for closing statements

Committee time is used to strengthen, amend, combine bills, and determine weaknesses. Committee chairs will rank bills based on debatability, feasibility, research, importance to state issues and presentation. The goal of committee work is to present the best bills on the Floor of the House or the Senate.

Amendments will be recognized only in the second round of opponent/proponent debate. When an amendment is recognized, the bill sponsors must declare it friendly or hostile. Friendly amendments are added to the bill without debate. Hostile amendments are amendments that the bill sponsors do not support. The time limit for amendments is eight (8) minutes in committee. The following time frame will be used in committee for debating amendments:

COMMITTEE TIME FRAME FOR AMENDMENTS

1 minute for Amendment Sponsor's Statements
 1 minute for Technical Questions
 1 minute for Opponent debate
 1 minute for Proponent debate
 1 minute for Opponent debate
 1 minute for Proponent debate
 1 minute for Original Bill Sponsor's Statements
 1 minute for Amendment Sponsor's Closing Statements

YOUR BILL IN THE LEGISLATIVE PROCESS

| | |
|--|----------------------------|
| BILL IN COMMITTEE RANK | |
| BILL IN HOUSE/SENATE CONSENT CALENDAR | DEAD |
| PASS | FAIL |
| | DEAD |
| BILL IN OTHER HOUSE/SENATE | |
| PASS | FAIL |
| | DEAD |
| GOVERNOR | |
| SIGN (BECOMES LAW) | VETO |
| CLOSING JOINT SESSIONS | |
| OVERRIDE (BECOMES LAW) | FAIL TO OVERRIDE (DEAD) |

BILL CONSIDERATION

Prior to Youth LEG, study each bill in your committee thoroughly. Copies of bills received by the deadline will be available online at www.yocalayougov.org (committee assignments are located in the bill book). The following questions are not only excellent questions to ask about all bills at LEG, but are also the criteria used by the outside expert when nominating bills for outstanding House/Senate Bills. (NOTE: if proposal is not turned in by due date, proposal is not qualified for an award.)

- Is the bill beneficial to the state and/or taxpayers?
- Is the bill feasible?
- Is the funding available, realistic?
- Are the penalties too harsh, too lenient? Are there other options?
- Where did the bill author obtain his information? Are his sources reliable?
- Can anything be done to strengthen the bill?

CONSENT CALENDAR

Presiding officers determine the Bill docket for each session. Bills considered not debatable in committee, but worthy of consideration by the legislature, may be placed on the Consent Calendar during committee hearings.

CONSENT CALENDAR PROCESS

1. Committee members may nominate a bill for Consent Calendar in committee
2. The committee will vote on whether the bill should be placed on the Consent calendar based on two (2) criteria: 1) merit; & 2) debatability.
3. The CLC reviews bills that are recommended for the Consent Calendar by Committees. Bills rejected by the CLC are considered dead.
4. Bills that pass the CLC review will be placed on the Consent Calendar to be voted on by the House/Senate. The bill will be read by title only and the author will have one (1) minute for a presentation followed by one (1) minute of technical questions. A vote will follow directly.
6. Bills that officially pass on the Consent Calendar and will be given to the Governor to sign or veto.

EXPLANATIONS OF PARLIAMENTARY MOTIONS

1. PREVIOUS QUESTION- To force an immediate vote. (Req. vote- 2/3; non-debatable, may not interrupt speaker.) "Mr. Speaker (President), I move the previous question." This has the effect of cutting off all debate and further amendments which might be offered, and brings membership to a direct vote first upon the pending amendments (if any exist) and then on the main question. The usual reason for calling the previous question is to cut off debate or amendments harmful to the proposition. After the adoption of the previous question, the bill sponsor will have the right to close the debate.

2. POINT OF ORDER- to correct a parliamentary error. (Req. vote- decision of chair; non-debatable; may interrupt speaker.) The presiding officer is in constant charge of the meeting, enforcing the rules of order and principles of Parliamentary Procedure. A member, rising to a Point of Order, must be recognized and then state the point which must pertain to the rules as stated in this manual and nothing else.

1. POINT OF PERSONAL PRIVILEGE- to make a personal request during debate. (Req. vote- decisions of chair; non-debatable; may interrupt speaker.) A member could make this motion if he wishes to be excused from the Chamber. In chambers, please make all points to the Clerk/Secretary of the chamber in order to interrupt debate.

2. POINT OF INFORMATION- To ask information concerning what a speaker has stated, to clarify a question. (Req. vote- decision of the chair; non-debatable; may interrupt speaker.) A member could make this motion if he wishes to clarify a statement made or question asked.

3. SUSPEND RULES
 - A. OMIT/EXTEND DEBATE- To modify the time limits for debate specified in the rules. (Req. vote- majority; debatable; may interrupt speaker.) It is advisable to extend debate when many questions about the bill remain after the time limit has elapsed. A specific length of time must be specified in this motion.

 - B. WITHDRAW A MOTION- To rescind a motion that has been made. (Req. vote- majority; non-debatable; may not interrupt a speaker.) When a motion is before the Chamber, the sponsor may withdraw it by moving its withdrawal. No one but the sponsor of the original motion may move to withdraw it.

 - C. TABLE OR EXTEND- To defer action or consider a tabled motion. (Req. vote- majority; non-debatable; may not interrupt speaker.) This action postpones action on a motion, but it permits the re-introduction of the motion during that or the following session. It also enables the re-introduction of the motion that was placed on the table earlier.

 - D. CHANGE CALENDAR- To take action contrary to standing rules. (Req. vote- 2/3; non-debatable; may not interrupt the rules of order to permit consideration of some pressing matter out of its usual place.)

 - E. REPRESENTATIVE ON SENATE FLOOR/ SENATOR ON REPRESENTATIVE FLOOR- See #3.

4. TO RECESS- to dismiss the meeting for a specific length of time. (Req. vote- majority; debatable; may not interrupt speaker.) This can be used to excuse all members for lunch.
5. TO ADJOURN- to dismiss the meeting. (Req. vote- majority; non-debatable; may not interrupt speaker.) This officially ends the meeting. A specific time for adjournment must be included in the motion.
6. TIME FOR REASSEMBLING- to arrange time of next meeting. (Req. Vote- majority; debatable; may interrupt speaker.) This informs members of the time they must return to the Chamber.
7. YIELDING- only the primary speaker, i.e. the person initially recognized by the chair, may yield his time to one other speaker. If time still remains after the speaker who was yielded to has spoken, time must be yielded back to the chair. The chair will then select another speaker to whom to yield time or proceed to the next round of debate.
8. FINAL PASSAGE OF AN AMENDMENT- To close debate on the amendment currently under consideration. (Req. vote- 2/3; non-debatable; may not interrupt speaker.)
"Mr. Speaker, I move to final passage of this amendment." This has the effect of closing debate on the amendment, but not the bill as a whole. It provides an alternative to the movement of the previous question, which also closes debate on the bill as a whole.

AMENDMENT DEBATE AND VOTE

| | |
|--|-----------|
| Amendment Sponsor's Statements | 2 minutes |
| Technical Questions | 1 minute |
| Opponent Speaker | 1 minute |
| Proponent Speaker | 1 minute |
| Opponent Speaker | 1 minute |
| Proponent Speaker | 1 minute |
| Original Bill Sponsor's Statements | 1 minute |
| Amendment Sponsor's Closing Statements | 1 minute |

9 MINUTES**AMENDMENT VOTE****BILL SPONSOR CLOSING STATEMENT**

Time may be yielded to the co-sponsor.

2 MINUTES**FINAL READING OF BILL AND VOTE**

- If Presiding Officer is in doubt, he can call for a standing vote.
- If Legislators feel the vote is too close to call, they may call "division", in which case, the Presiding Officer will be required to call for a standing vote.

FLOOR DEBATE

PART A

- SPEAKER (PRESIDENT):** "Will the clerk (secretary) please read Bill #___ by title only."
(The bill sponsors go to the front of the chamber.)
- CLERK (SECRETARY):** Reads the bill by title only (noting any changes made during the committee hearing, i.e. additions, deletions). This is referred to as the second reading of the Bill. (The first reading was in committee.)
- SPEAKER (PRESIDENT):** "The sponsor has 3 minutes to present the bill and two minutes for technical questions. AMENDMENTS ARE NOT IN ORDER."
- SPONSOR/CO-SPONSOR:** Begins presentation of bill by stating name and club. The Sponsor may yield the floor to the Co-Sponsor, BUT NOT TO ANYONE ELSE. When the opening statement is finished, the Sponsor will say: "I am now open to technical questions."
- SPEAKER (PRESIDENT):** "Technical questions are now in order. The Chair recognizes _____ (state legislator's name)."
- LEGISLATOR:** States name and club from seat and immediately addresses the technical question to the Sponsor.
- After the Sponsor's/ Co-Sponsor's reply, the Chair continues to recognize other Legislators until time is called (after 2 minutes).
- SPEAKER (PRESIDENT):** "Are there any intent speakers, Mr. Clerk (Secretary)?"
- CLERK (SECRETARY):** "Yes/No" If yes, "The intent speaker is _____." If no, "There is no intent speaker."
- SPEAKER (PRESIDENT):** (If yes,) "The Chair recognizes _____. You have 2 minutes for Pro/Con Debate."
- INTENT SPEAKER:** Intent speaker goes to front of chamber. States name, club and position and addresses speaker.
(The Chair first recognizes a con intent speaker and then a pro intent speaker. After intent speakers, debate proceeds...)
- SPEAKER (PRESIDENT):** "Is there anyone who wishes to speak in opposition to this bill?"
(The presiding officer recognizes a Legislator.)

- LEGISLATOR: States name and club. "I wish to speak in opposition to this bill."
- SPEAKER (PRESIDENT): "You have 3 minutes."
- LEGISLATOR: Moves to the front of the Chamber, states name and club again. Within the 3-minute time limit, the legislator can:
1. Use all of the time.
 2. Use part of the time and yield the remaining time to another legislator by stating "I yield my time to _____ (name)."
 3. Use part of the time and yield the remaining time to questions from the floor by stating "I yield the rest of my time to questions." or responding "yes" when asked, "Will the speaker yield to a question?"
 4. Use part of the time and waive the remaining time by stating "I waive the rest of my time."
 5. Use part of the time and yield the remaining time to the sponsor of the bill.

PLEASE NOTE: The process continues until a total of 3 opponent and 3 proponent speaking times have been heard. Debate takes place on an alternating basis (opponent/ proponent/ opponent...) each with three minutes to make a presentation. After the 1st proponent speaks, the presiding officer announces that Amendments are in order. After the third proponent speaks, the presiding officer announces that **AMENDMENTS ARE NO LONGER IN ORDER.** Upon conclusion of the last proponent's remarks, the presiding officer continues...

HOW TO SUBMIT A FLOOR AMENDMENT:

While the debate described in Part A is underway, you may submit an amendment by following this procedure:

1. Ask a page for an amendment form.
2. Complete the amendment form.
3. Ask a page to deliver the amendment to the clerk (secretary).
4. This must be accomplished during the time that the Chair has declared that "Amendments are in order."

HOW AMENDMENTS ARE SELECTED FOR FLOOR DEBATE:

1. Presiding Officer and Floor Leader, determine which amendment would do the most to strengthen the bill and would also be the most debatable.
2. The number of amendments debated will be ultimately determined by the presiding officer based on relevance and time constraints.

CLERK (SECRETARY): Reads the amendment. The Amendment Sponsor goes to the front of the Chamber.)

SPEAKER (PRESIDENT): The Amendment Sponsor has 2 minutes to present the

amendment and 1 minute for technical questions.

AMENDMENT SPONSOR: States name and club, gives presentation on amendment ends with statement, "I am open to technical questions."

SPEAKER (PRESIDENT): "Technical questions are now in order. The Chair recognizes _____ (name)."

LEGISLATOR: States name and club from seat and immediately addresses the technical question to the Amendment Sponsor. After the Amendment Sponsor's reply, the Chair continues to recognize other legislators until time is called (after 1 minute).

SPEAKER (PRESIDENT): "Is there anyone who wishes to speak in opposition to this amendment?" (Refer to debate in Part A. The same order of events takes place for an amendment except the word "amendment " is submitted for the word "bill" and the time limit is different- 2 Opponents/ 2 Proponents- 1 minute each; Bill Sponsor- 1 minute; Amendment Sponsor- 1 minute.)

Following the last proponent's remarks, the Presiding Officer continues...

SPEAKER (PRESIDENT): The Bill Sponsor has 1 minute. (Sponsor moves to front.)

BILL SPONSOR: States name and club, and presents his position on the amendment.

SPEAKER (PRESIDENT): The Amendment Sponsor has 1 minute to summarize. (Sponsor moves to front of chamber.)

AMENDMENT SPONSOR: States name and club and makes closing remarks.

SPEAKER (PRESIDENT): "Will the Clerk (Secretary) please read the amendment?"

CLERK (SECRETARY): Reads the amendment.

SPEAKER (PRESIDENT): We will now move to a vote on the amendment by _____ (Amendment Sponsor). All those in favor of this amendment signify by saying "Aye". All those opposed signify by saying "Nay". Raps gavel and announce outcome of vote on amendment.

PART B

- SPEAKER (PRESIDENT): The Sponsor of the Bill now has two minutes for his closing statements. (Sponsor moves to front of chamber)
- BILL SPONSOR: States name and club, and give closing statements. Time may be yielded only to Co-Sponsor; no questions allowed.
- SPEAKER (PRESIDENT): Bill # ____ will now be read for a third time by title only and placed on final passage.
- CLERK (SECRETARY): Reads the Bill by title, noting any amendments that passed.
- SPEAKER (PRESIDENT): We will now move to a vote on Bill # _____. All those in favor signify by saying "Aye". All those opposed signify by saying "Nay".
- PLEASE NOTE if the Presiding Officer is in doubt, he can call for a standing vote, or by machine in Chambers. If Legislators feel the voice vote is too close to call, they should call out "division" and the presiding officer will be required to call for a standing vote.
- SPEAKER (PRESIDENT): Raps gavel and announces outcome of vote. "By your vote, you have passed (failed) Bill # _____."

CONFERENCE LIFE COMMITTEE

COMPOSITION OF CLC:

This committee will be composed of one representative from each club, preferably the Hi-Y/Tri-Hi-Y President. YMCA State Board officers may not represent their schools on this committee. CLC members will serve as the mediator between their school and the state officers.

PURPOSE OF CLC:

Report changes to their club being made in Youth Legislature. Delegates answer questions about changes and/or questions pertaining to the general structure of the conference. The CLC allows for a forum where representatives of each club can ask questions and recommend changes in the program.

MEETING STRUCTURE:

Meetings will be presided over by one (1) Youth Legislature officer. Roll will be taken. He/She will answer all questions and take note of observations and recommended changes. Meetings will not interfere with regularly scheduled events.

PREMIER DELEGATION

Premier Delegations are those delegations who have met the following criteria. Premier Delegations will be named at the closing ceremony and listed on the Conference book the following year.

1. Bills, applications and fees in (to the conference office in Baton Rouge, LA) by the posted deadline.
 2. 100% Attendance at all roll calls
 3. Overall behavior of delegation (code of conduct)
 4. Participation at all schedule events
 5. Representation on CLC
 6. 100% Attendance at CLC meetings
- No more than one bill on the same topic

Premier Delegations for 2005-06:

- ☆ Broadmoor Hi-Y
- ☆ Covington Hi-Y
- ☆ St. Joseph's Academy Tri-Hi-Y

ELECTIONS & STATE OFFICERS

ELECTION OF STATE OFFICIALS

Each district will have the option of electing one (1) candidate for the state offices of Governor, Speaker of the House and Senate President at its Pre-LEG training session. The candidates selected at the Pre-LEG session will run against each other for the aforementioned state offices at Youth Legislature. Those elected will serve in their official capacities during the next year's session of Youth Legislature.

STATE POSITIONS

Governor's Race:

1st place- Louisiana Youth Legislature Governor

Lt. Governor's Race:

1st place – Louisiana Youth Legislature Lt. Governor

House Speaker and Senate President Races:

1st place- Speaker of the House or Senate President

2nd place- Speaker Pro-Tem or President Pro-Tem

3rd & 4th place- House Floor Leader or Senate Floor Leader

PDT Presiding Officer

Chief Justice

Paper Press Editor

Video Press Editor

Secretary of State –appointment by Advisory Committee through an application process (applications due 2 weeks after the conference)

ELECTION PROCEDURES

PRE-LEG:

At Pre-LEG, each Hi-Y AND Tri-Hi-Y club may cast two votes for the candidate(s) of its choice. (The votes may be for the same candidates or split for two different ones.)

Each delegation will be allowed to select one representative to cast their club's votes. This representative must meet with the delegation prior to voting and **must vote** for the candidate or candidates selected by the delegation.

YOUTH LEGISLATURE:

Voting booths from the Registrar of Voters Office will be used at the Youth Legislature conference for the election of the Governor, Lt. Governor, President of the Senate and Speaker of the House.

RUNNING FOR STATE OFFICE

(Governor, Lt. Governor, House and Senate)

All candidates for Governor, Lt. Governor, President of the Senate or Speaker of the House must provide a photo for the Youth LEG bill book. It is important that the picture meets the following guidelines:

- Head and shoulders formal photo
- Plain background (no Christmas trees or amusement parks)
- Sharp picture in either color or black and white
- Males must be dressed in a collared shirt, tie and sport jacket
- Females in business attire

If the candidate does not have an appropriate picture, it is recommended that they go to a passport photo photographer who can provide the shot on short notice. General speaking, the size of the photo is not too important, although it should be at least wallet size. Photos may be mailed to the conference office or emailed to moliphant@ymcabatonrouge.org

NOTE – Governor and Lt. Governor candidates will each prepare a commercial video for their candidacy. Each Governor video is not to exceed 1 minute in length, and the Lt. Governor video is not to exceed 45 seconds in length. The videos may not have endorsements from current State Officers. Videos must be received by the conference office with registration materials.

1. All candidates must have a minimum of one year Youth LEG experience. Candidates for Governor must be a rising senior. All other candidates must be rising junior or senior.
2. Candidates must declare candidacy during Pre-LEG and sign an intent-to-run form. (See page 45)
3. District Candidates are selected at Pre-LEG using the "two vote system".
4. Elections are held the second day of the conference.
 - A. Each candidate must have a nominator. The nominator may not be a State officer.
 - B. Votes will be tabulated and the winners will be announced at the closing session.
5. Candidates for Governor and Lt. Governor may speak at any time in any committee when recognized by the chairman. However, when the House and Senate are in session, candidates may only be recognized to speak during intent speeches. Governor's candidates will be allowed a maximum of two (2) Senate intent speeches, three (3) House speeches, and one (1) PDT speech. Lt. Governor candidates will be allowed a maximum of one (1) Senate intent speeches, two (2) House speeches, and one (1) PDT speech.
6. Candidates must submit school photo and a ½ typed page article on why they want to run for office and their qualifications. This will be placed in the conference bill book.
7. Candidates for Senate President must attend Youth Legislature as Senators and co-sponsor bills.
8. Candidates for Speaker of the House must attend Youth Legislature as Representatives and co-sponsor bills.
9. Candidates for Senate/House will be allowed to visit both chambers (Navy & Gold) so as to gain exposure in both halves of their respective chamber.
10. Candidates must have attended YMCA Louisiana Youth Legislature before.
11. Candidates are not allowed to serve as a Committee Chair.

(NOTE: Campaign limit is \$20. No handouts of any kind will be allowed. Candidates may hang only one (1) standard size poster and only one banner no larger than 3' X 6' in the general assembly room during registration. Banners exceeding that size will be removed. Only the candidate may wear a button to advocate his candidacy. Any additional campaign paraphernalia will be confiscated.

ELECTION PROCESS

If an officer is unable to fulfill his or her duties at the conference to which he/she has been elected, the elected assistant to that position will fill the office. If there is no former candidate able to fulfill that office, the State Director will appoint a replacement.

RESPONSIBILITIES OF YOUTH LEGISLATURE STATE OFFICERS

ALL STATE OFFICERS ARE REQUIRED TO ATTEND THE STATE OFFICER TRAINING. If an officer is unable to attend, the elected assistant to that position will fill the office at the conference. All elected officers will be notified when the date is set, and the date will be posted on the YMCA Louisiana Youth & Government website. Elected officers are also required to attend three conference planning meetings in Baton Rouge (dates are set by the elected officers at the Officer Training).

GOVERNOR (elected by all delegates to Youth Legislature)

1. Attend the YMCA Youth Governor's conference in Washington, DC. The conference is usually held the second week of June, but dates will be provided to Governor's candidates as soon as they are available to the state office. If you are unable to attend, the elected assistant will fill the office at the conference.
2. Set the tone for Youth Legislature by delivering an opening address to all delegates.
3. Assist the State Director with the planning of functions at Youth Legislature.
4. Preside over Thursday afternoon opening session.
5. Sign or veto each bill passed by the House or Senate, before their closing joint session.
6. Close Youth Legislature with a State of the Union Address, summarizing the accomplishments of the Legislature and reporting his/her action on bills passed by the Legislature.
7. Serve as a State Hi-Y Officer and assist with training and other statewide activities.
8. Select two (2) Governor Aides and no more than eight (8) cabinet members with the approval of the State Director.

LT. GOVERNOR (elected by all delegates to Youth Legislature)

1. Assist the Governor in the execution of his duties.
2. Serve as liaison between the Governor and PDT.
3. Serve as a State Hi-Y Officer and assist with training and other statewide activities.
4. Oversee and attend all functions of the Novitiate Program.
5. Select two (2) cabinet members with the approval of the State Director.

SECRETARY OF STATE (appointed through application process)

1. Assist the Governor in the execution of his duties.
2. Oversee public relations and secure speakers.
3. Check qualifications of candidates.
4. Acts as Commissioner of Elections
Ensure that House and Senate elections are adhering to election guidelines.
5. Ensure Governor Candidates keep appointments with conference director.
Schedule Governor Candidates to visit other programs.
6. Serve as facilitator at CLC meetings.
7. Serve as a liaison between State Officers and the Governor.
8. Supervise the activities of Pages, House and Senate staff, and Governor's aides.
9. Arrange interviews between state position candidates and members of the press.
10. Serve as a State Hi-Y Officer and assist in training and other statewide activities.

SPEAKER-OF-THE-HOUSE (elected by all members of the House)

1. Preside over the sessions of the House of Representatives.
2. Preside over Opening Joint Session of the House.
3. Serve as state Hi-Y Officer and assist with training and other statewide activities.
4. Determine docket after committee meetings.

SPEAKER PRO-TEM OF THE HOUSE (runner-up in election of Speaker)

1. Preside over sessions of the other House of Representatives.
2. Assist Speaker with his duties.
3. Serve as a State Hi-Y Officer and assist with training and other statewide activities.

PRESIDENT OF THE SENATE (elected by members of the Senate)

1. Preside over sessions of the Senate and Closing Joint Session of the House and Senate. (Veto may only be overridden when the Senate President presides over a joint session of the House and Senate.)
2. Serve as a State Hi-Y Officer and assist with training and other statewide activities.
3. Determine docket after committee meetings.

PRESIDENT PRO-TEM OF THE SENATE (runner-up in election of Pres.)

1. Preside over sessions of the other Senate
2. Assist the President with his duties.
3. Serve as a State Hi-Y Officer and assist with training and other statewide activities.

FLOOR LEADER- HOUSE & SENATE (2nd & 3rd runners-up in respective races)

1. Preside over sessions in House/Senate when presiding officer is absent.
2. Serve as parliamentarian for the respective chamber.
3. Help with the amendment process during the time the chamber is in session.
4. Act as a monitor between Committee Process and Floor Action.
5. Serve as a State Hi-Y Officer and assist with training and other statewide activities.

PDT PRESIDING OFFICER (elected by PDT)

1. Preside over sessions of the PDT.
2. Serve as liaison between the PDT and the House and Senate.
3. Serve as a State Hi-Y Officer and assist with training and other statewide activities.

CHIEF JUSTICE (Elected by members of the Supreme Court program)

1. Preside over sessions of the Supreme Court Program.
2. Serve as a State Hi-Y Officer and assist with training and other statewide activities.

PAPER PRESS EDITOR (elected by paper press)

1. Serve as editor of the newspapers published throughout the conference.
2. Delegate all journalistic assignments.
3. Serve as a State Hi-Y Officer and assist with training and other statewide activities.

VIDEO PRESS EDITOR (elected by video press)

1. Delegate all video assignments.
2. Edit the video presented on the final day.
3. Serve as a State Hi-Y Officer and assist with training and other statewide activities.

FORMS

Club Registration Cover Sheet

(DUE: January 19, 2007)

Club: _____

Advisor: _____

Advisor's Cell Phone : _____

Total Number of Students: _____

Total Number of Advisors: _____

Total Amount Enclosed: _____

Total T-Shirt sizes: S___M___ L___ XL___XXL___

Please attach a typed rooming list (pg 54) or email to moliphant@ymcabatonrouge.org

Please send the following with this registration form:

Code of Conduct Form For Each Student Attending – pg #53

Total Number of Code of Conduct Forms: _____

**2007 YMCA Youth Legislature
Registration Form**
(DUE: January 19, 2007)

Club: _____

Advisor: _____

Advisor's Cell Phone : _____

CLC REPRESENTATIVE NAME _____

SENATE SEATS – TOTAL ALLOCATED TO YOUR CLUB _____
(2 Delegates per seat)

1. _____ / _____

HOUSE SEATS – TOTAL ALLOCATED TO YOUR CLUB _____
(2 Delegates per seat)

1. _____ / _____

2. _____ / _____

3. _____ / _____

4. _____ / _____

5. _____ / _____

6. _____ / _____

7. _____ / _____

COMMITTEE CHARIMAN – (Selected by application. Must submit a bill)

1. _____

2. _____

3. _____

4. _____

2007 YMCA Youth Legislature Registration Form (Cont.)

Club: _____

Advisor: _____

PDT – (Must submit research findings)

1. _____
2. _____

PRESS DELEGATE – (Selected by application.)

1. _____ VIDEO ___ PAPER___ PHOTOGRAPHER___
2. _____ VIDEO ___ PAPER___ PHOTOGRAPHER___

SUPREME COURT – (Selected at Pre-LEG by District)

1. _____
2. _____

NOVITIATE DELEGATES – 10 PER CLUB (Must submit a bill)

- | | |
|----------|-----------|
| 1. _____ | 6. _____ |
| 2. _____ | 7. _____ |
| 3. _____ | 8. _____ |
| 4. _____ | 9. _____ |
| 5. _____ | 10. _____ |

2007 YMCA Youth Legislature Registration Form (Cont.)

Club: _____

Advisor: _____

PAGES/AIDES/ETC (Elected at Pre-LEG by District)

NAME: _____ POSITION: _____

NAME: _____ POSITION: _____

NAME: _____ POSITION: _____

CANDIDATES – (Elected at Pre-LEG by District) -

NAME: _____ POSITION: _____

NAME: _____ POSITION: _____

STATE OFFICIAL - (Elected last year)

NAME: _____ POSITION: _____

NAME: _____ POSITION: _____

NAME: _____ POSITION: _____

Committee Chairman Application

(DUE: December 3, 2006)

Club: _____

Advisor: _____

Name: _____

Email Address: _____

Phone: Home: _____ Cell: _____

Years attended Youth Legislature _____

Positions at Youth LEG _____

Advisor's Signature _____

Applicant: Give a brief explanation (you may use the back) as to your qualifications and abilities to be a Committee Chairman at Youth Legislature. Include offices held in your club or other activities that you have participated in. Also tell us why you would like to serve in this capacity during this year's session. **Make sure that your application is thorough and complete.**

Qualifications: Must have previously attended LEG. Must have knowledge of parliamentary procedures.

EMAIL TO: moliphant@ymcabatonrouge.org

OR

MAIL TO: Monice Oliphant
Baton Rouge YMCA
350 South Foster Dr.
Baton Rouge, LA 70806

Intent to Run Form
(DUE: Pre-LEG in your District)

Name: _____

Club: _____ Club Advisor: _____

Email Address: _____

Phone: Home: _____ Cell: _____

Current Grade: _____ Date of Birth: ____/____/____

Candidate for: _____

Number of YMCA Youth Legislature conferences attended _____

Previously attended LEG as (1st year) _____ (2nd year) _____

I declare my intention to run for _____.
I understand that I must confirm my candidacy Thursday evening during the Youth LEG conference in order to be considered for a candidacy during the district caucus. I agree to abide by the election guidelines, which allows each candidate to spend no more than \$20. I agree to hang no more than one (1) standard size poster and one banner in the general assembly room. I understand that no handouts of any kind will be allowed. Before posting any campaign posters or banners, I will have them approved by the State Director.

If elected, I agree to all of the responsibilities stated on page 35 of this handbook.

Delegate's Signature: _____ Date: _____

Club Advisor's Approval: _____ Date: _____

Supreme Court Justice
(DUE: Pre-LEG in your District)

Club: _____

Advisor: _____

Name: _____

Email Address: _____

Phone: Home: _____ Cell: _____

Describe your reasons for wanting to participate in this program:

List qualifications and experience for this position:

EMAIL TO: moliphant@ymcabatonrouge.org

OR

MAIL TO: Monice Oliphant
Baton Rouge YMCA
350 South Foster Dr.
Baton Rouge, LA 70806

Governor's / Lt. Governor's Cabinet Application

(DUE: January 10, 2007)

Club: _____

Advisor: _____

Name: _____

Email Address: _____

Phone: Home: _____ Cell: _____

Applicant: To allow the Governor and Lt. Governor to better know you and your opinions, please fill out the below survey **AND** write on the back of this sheet a brief essay on why you want to serve in the Governor's Cabinet. Please include your interests and abilities.

Do you consider yourself...

Liberal

Moderate

Conservative

Are you...

Pro-Choice

Pro-Life

Undecided

Are you...

Pro-Death Penalty

Against Death Penalty

Undecided

Press Corps Application

(DUE: January 10, 2007)

Club: _____

Advisor: _____

Name: _____

Email Address: _____

Phone: Home: _____ Cell: _____

Paper Press Only

1. Can you type and /or work with computers? _____
2. Would you like to also act as a photographer? _____ If so, please include sample photographs.
3. Do you have a digital camera that you can bring to Youth Legislature? _____
4. Do you have any past experience with newspapers? _____
5. One year of prior experience at a Youth in Government Conference is necessary to qualify running for Paper Press Editor. Are you interested? _____

Please include a one-page news story.

Video Press Only

1. Can you bring a digital video camera to Youth Legislature? _____
2. Have you worked with video editing software in the past? _____
3. Do you know how to digitally edit a video footage? _____
4. Do you have floodlights or other lamps you could bring? _____
5. Please include a one-page news story on a current event or school activity.
6. One-year prior experience is necessary to run for Video Press Editor. Are you interested?
_____.

In one paragraph, please summarize why you want to be on paper press or video press and why you feel that you are qualified. (Please type.)

I have read the qualifications and duties of the position I am seeking. If assigned, I am prepared to carry out my responsibilities to the best of my abilities.

APPLICANT'S SIGNATURE: _____

Page Application

(selected at Pre-LEG)

Club: _____

Advisor: _____

Name: _____

Email Address: _____

Phone: Home: _____ Cell: _____

Applicant: Give a brief explanation (you may use the back) as to why you would like to serve as page during this year's Youth Legislature session. **Make sure that your application is thorough and complete.**

EMAIL TO: moliphant@ymcabatonrouge.org

OR

MAIL TO: Monice Oliphant
Baton Rouge YMCA
350 South Foster Dr.
Baton Rouge, LA 70806

STUDENT CODE OF CONDUCT

The purpose of this Code of Conduct is to identify personal behavior, which is consistent with the purpose and objectives of the YMCA LA Youth & Government program. The items within the Code are based upon performance and are designed to protect the welfare of the program for future generations. Registration in any YMCA LA Youth & Government program indicates personal acceptance of the Code of Conduct. Any student sent home for violation of the Code of Conduct would be at the expense of parent or guardian.

| Violation | Penalty |
|---|---|
| All participants share the responsibility for their actions equally when violations of the Code are witnessed. Those who choose to be present when violation occurs shall, by their own choice, be considered participants in the violation. In relation to this Code, there are no innocent bystanders. | |
| 1. No delegate shall leave a YMCA LA Youth & Government function unless with the approval of his/her advisor AND the director of the program is secured. The delegate must be picked up and returned by a parent or legal guardian. | Call to parents- send home |
| 2. Each delegate is legally and financially liable for the removal, defacing, or willful damage to public or private property. This includes the property of fellow delegates and staff, schools, the State Capitol and the hotel. Any act of vandalism, destruction of property, or misuse of a facility may be a crime and will be treated as a potential criminal violation. | Call to parents- send home Call hotel/building security (Possible) Summon police |
| 3. Food is not permitted in the State Capitol or in any conference meeting rooms. Beverages are limited to water and coffee. | Discretion of staff |
| 4. The use of incense, tobacco products, and use of/possession of alcoholic beverages or non-prescription drugs is forbidden at the YMCA LA Youth & Government function. | Call to parents- send home Expulsion from all future Y&G activities (Possible) Call hotel/building security (Possible) Summon police |
| 5. Delegates shall not leave the conference perimeter except to travel to scheduled conference activities. | Call to parents- send home |
| 6. Male and female delegates may not visit in each other's hotel rooms. | Discretion of staff |
| 7. All delegates shall be in and remain in their assigned hotel rooms by scheduled curfew and doors shall remain closed until scheduled end of curfew. | Discretion of staff (Possible) Lose position become observer |
| 8. Delegates shall not invite or receive visitors to the hotel unless approved by the director of the program. | Call to parents- send home |
| 9. There shall be no room switching in the hotel without the approval of the delegation advisor and the director of the program. | Call to parents- send home |

| | |
|---|---|
| <p>10. There shall be no noise in the halls or rooms of the hotel that would disturb other people after 10:00 p.m.</p> | <p>Discretion of staff (Possible) Lose position become observer</p> |
| <p>11. Official observers are registered as part of the YMCA LA Youth & Government conference and are governed by this code. All other visitors to the program are restricted to the assigned areas unless approval is secured from the director of the program.</p> <p>Each delegate shall attend all sessions of the YMCA LA Youth & Government program unless options are designated.</p> | <p>Lose position become observer</p> |
| <p>12. BADGE SWITCHING OR SHARING IS STRICTLY PROHIBITED. Participants will wear their assigned badges at all times when they are not in their sleeping rooms, and must be able to produce their badge at all times. Badges are to be worn above the waist and must be visible. Badges are not to be defaced, decorated, or altered in any way. ONLY ADVISORS CAN REQUEST REPLACEMENT BADGES. There may be a charge for replacement badges.</p> | <p>Discretion of staff</p> |
| <p>13. Unless there is a fire, pulling a fire alarm is a serious offense. Hotel alarms automatically summon the fire department and create a great inconvenience and fear for the hotel and other guests.</p> | <p>Call hotel/building security Call to parents send home</p> |
| <p>14. Use of personal vehicles by students at YMCA LA Youth & Government conference is strictly prohibited. Club and conference advisors and staff may use personal vehicles only.</p> | <p>Call to parents- send home</p> |
| <p>15. Student participation in all dimensions of the YMCA LA Youth & Government conference shall be maintained on the highest plane with utmost respect for fellow delegates, advisors and staff.</p> | <p>Discretion of staff</p> |
| <p>16. Each delegate shall conduct himself/herself in an orderly and responsible manner before, during and after all functions of the YMCA LA Youth & Government conference programs. Personal behavior reflects upon the quality of the program, one's club, the state office, and one's self.</p> | <p>Discretion of staff</p> |
| <p>17. Weapons of any kind and items that could cause injury or damage to participants and/or property are strictly forbidden</p> | <p>Call to parents send home Call hotel/building security Summon Police</p> |
| <p>18. The State Director has the authority to determine both the appropriateness of appearance and attire of participants during the YMCA LA Youth & Government conference. All participants are to maintain a professional and business-like appearance each day between the hours of 8:00 a.m. and 10:00 p.m.</p> | <p>Change clothes</p> |

Required dress is coat and tie for boys and dresses, pant suit or skirt and blouse with a jacket for girls. Comfortable shoes are highly recommended because delegates walk in the State Capitol building and surrounding area. No tennis shoes are allowed. This dress is required for attendance at all Pre-LEG training sessions and the conference.

At the opening session on Thursday, Coat and Tie are not necessary. Clean and neat casual attire for boys and girls is acceptable (slacks, shirts tucked in, no holes in clothing or obscene language on clothing).

Personal attire reflects personal attitude and reflects upon the quality, purpose and dignity of the entire conference.

Dress codes will be enforced.

Specific clothing not allowed at YMCA LA Youth & Government conferences: clothing with inappropriate language or imagery, transparent or slightly see-through clothing, mini skirts, tight clothing, pajama clothing and bare midriffs.

Jeans, walking shorts, caps and athletic shoes are allowed during free time only (refer to schedule)

RETURN COPY CODE OF CONDUCT FORM

(DUE: January 19, 2007)

I understand that conference delegates are housed four (4) to each room and that in order to participate in this program, I must share a room and bed with at least one other student of the same sex from my delegation. I further understand that I may not room with anyone other than YMCA conference delegates – not an advisor, parents, or other relatives. I also understand that I may not room alone.

I understand that I will be expelled from all future Youth & Government activities if I have drugs or alcohol at the conference

I understand that all fees are non-refundable.

I have read, reviewed with my advisor and understand the Code of Conduct required to attend Youth & Government activities.

EMERGENCY CARE & TRANSPORTATION PERMISSION – The YMCA of the Capital Area does not provide accident or medical insurance for program participants. I recognize that participation in YMCA sponsored activities may expose my child to risk of injury. I agree to hold the YMCA and the school system offering the program (if applicable) harmless from any claims that may occur through participation in any activity at the YMCA, or in its programs. In cases of emergency or accident and I am unable to be contacted, I hereby grant the YMCA director or his/her agent to secure proper medical treatment and transportation for my child to an appropriate facility for treatment.

MEDIA PROMOTIONAL MATERIALS – In further consideration of my child being allowed to participate in YMCA activities, I hereby grant permission for my child's name, voice, picture and basic personal information to appear on television as a participant in YMCA activities.

Delegate signature _____ Date _____

Parent signature _____ Date _____

2007 YOUTH LEGISLATURE ROOMING LIST

(DUE: January 19, 2007)

Club: _____

Advisor: _____

CHAPERONE ROOMS:

MALE

#1 _____

#2 _____

FEMALE

#1 _____

#2 _____

DELEGATE ROOMS (4 to a room)

MALE

#1 _____

#2 _____

#3 _____

FEMALE

#1 _____

#2 _____

#3 _____
